

STAKEHOLDER CONSULTATION REPORT

PUBLICATION DATE **14.10.2020**

VERSION **v. 1.1**

RELATED SUPPORT

- TEMPLATE GUIDE Stakeholder Consultation Report v. 1.1

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[Key Project Information](#)

[SECTION A](#) - Information made available to Stakeholders

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[SECTION C](#) - Report of the Consultation Process

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KEY PROJECT INFORMATION

GS ID of Project	GS11724
Title of Project	Improved Cookstoves and Sustainable Fuel Program in Ghana by CookClean
Version number of the SCR	01
Completion date of version	13/06/2022
Time of First Submission Date	20/06/2022
Start Date of the Project	15/07/2022
Date of Meeting (s)	22/03/2022
Project Cycle:	☒ Regular ☐ Retroactive

SECTION A. INFORMATION MADE AVAILABLE TO STAKEHOLDERS

A.1 A non-technical summary of the project

The proposed Gold Standard project aims at the introduction, manufacture, promotion and sale of fuel-efficient charcoal cookstoves, herein referred to as Boja cookstoves. The Boja stoves will replace low-efficiency three- stone cookers and other traditional stoves popularly used in Ghana. The advanced design of the improved cookstoves allows quicker heating-up, less fuel use, high heat retention and lower quantities of combustion fumes.

The use of the Boja stoves will result in the following benefits:

- ✓ significant savings of charcoal and wood fuel costs
- ✓ reduced indoor air pollution (IAP)
- ✓ greenhouse gas emission reduction.

The project will be coordinated and implemented by CookClean Ghana Limited and will target the whole country of Ghana, starting with densely populated urban areas where charcoal consumption is high. The project will then expand to the wider peri-urban and rural areas where the utilization of wood fuel is high

The project will disseminate, but not limited to, the BOJA improved stove which has been designed and manufactured by CookClean Ghana Limited.

Technology to be employed

The main stove to be disseminated under the project is the 'BOJA' cook stove, a locally designed and manufactured charcoal cook stove featuring a ceramic combustion chamber. The stove has a thermal efficiency of about 38%.

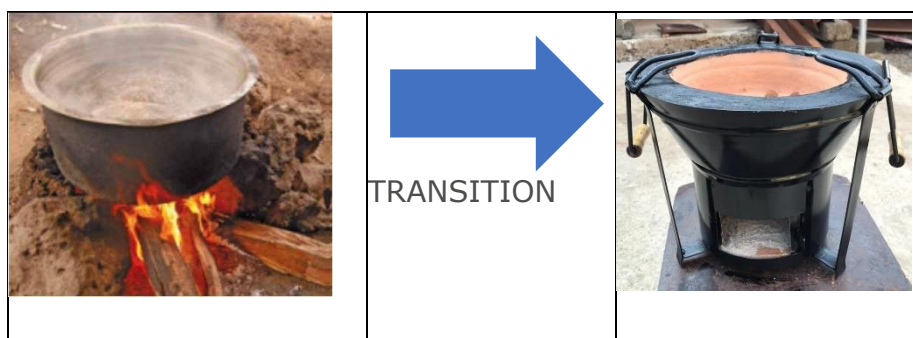


Figure 1: Image of the traditional baseline stove versus the project stove

The following are the stove specifications:

BOJA stoves specifications

Weight	5-10 kg (stove in box)
Dimension	Approx. 30-45
Cooking power output	0.82– 2.5 kWth
Efficiency (WBT) ¹¹	30 – 38 %
Biomass fuel savings	Up to 60 - 70%
Smoke and harmful gases reductions	Up to 60 - 80%
Cooking time reduction	Up to 50%
Adoption	Traditional cooking styles and posture

BOJA Technology

Technologies/measures

Compared to the replaced traditional cooking stove used by the end-user¹⁸, ICSs are more efficient while providing the same service. They allow better heat retention, i.e. quicker heating-up and longer cooking times with less wood fuel (and combustion fumes), curbing deforestation.

The principal and *locally produced* technology type used under this programme is the so-called Jiko type ICS. It is also known as the "BOJA", which is the brand name of the Jiko-type ICS produced by CookClean, a principal CPA implementer and the sole ICS producer under this PoA.



The Jiko-type ICS owns a specific design feature used in Kenya,

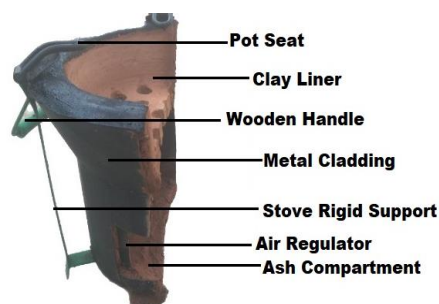
CookClean BOJA Charcoal Stove

 Embossed Logo of CookClean Stove Serial Number	 Pot Seat Clay Liner Wooden Handle Metal Cladding Stove Rigid Support Air Regulator Ash Compartment	
Logo Embossment & serial #	Cross-section of BOJA Stove	CookClean BOJA

The Jiko-type ICS owns a specific design feature used in Kenya, which consists of two different parts: the metallic body and the ceramic liner. Its improved performance is largely based on the innovative liner, which is made of clay. The advanced- material combustion chamber retains the heat released by the combustion of the fuel efficiently. The BOJA stove has additional feature, which is a sliding air regulator, regulating the cooking speed to save fuel and thus avoids losses. The adoption of this technology results in significant savings of fuel and associated expenses.

The additional triangular positioned metal support gives the stove the rigidity to support local cooking of meals which require stirring.

Figure 4: ICS design



Indicative specifications of a typical medium-sized charcoal ICS are provided in the table below. All ICSs are new.

Table 4: *Technical manufacturer specifications of a medium-sized ICS*

<i>Weight</i>	7.5kg
<i>Efficiency</i>	38 % (new)
<i>Type of fuel</i>	Charcoal
<i>Adoption cooking styles and posture</i>	Traditional
<i>Height Approx.</i>	21 cm
<i>Top Width Approx.</i>	32 cm
<i>Base Width Approx.</i>	20 cm

¹⁸ According to Hedon (2012), coal pots have an efficiency range from 15 to 18%. Three stone fires have an efficiency of 10% (AMS-II.G. default value)

TEMPLATE

A.2 Contact details to get further technical detail and project information

Contact Person: Portia Addison

Physical address: C112-14 Blohum Rd, Dzorwulu-Accra, Ghana

Email : Portia@cookclean.net/info@cookclean.net

Phone : 0545.0545.550/0302.777.550

A.3 Summary of economic, social and environmental impacts of the Project

The following are the expected benefits of the project:

- *Health benefits:* Using the baseline inefficient cooking technologies creates health impacts associated with indoor air pollution such as eye and skin irritation, respiratory diseases, and other ailments. Using the project technology will lead to improved air quality, resulting to reduced indoor air pollution (SDG 3).
- *Environmental Sustainability:* low cooking efficiency associated with inefficient baseline stoves results to high fuel consumption, typically firewood for which communities often do not have access to and this forces them to seek it elsewhere, especially from surrounding forests where they cut trees and end up damaging the forests through deforestation. Emissions released from using the inefficient stoves are also a significant contributor to climate change. Using the project technology will help in curbing deforestation due to reduced biomass fuel consumption and greenhouse gas emissions (SDG13).
- *Gender and Opportunity:* Cooking on traditional stoves consumes a lot of fuel leading to constant sourcing of fuel. Consequent fuel collection requires more time and effort which takes away productive hours of women and young girls leading to time poverty and lost opportunity for other income-generating activities and professional/personal development opportunities (SDG5).
- *Money and time savings:* Families spend a significant portion of their time and income on fuel collection and purchase. As fuel becomes scarce, expenditure on fuel becomes more pronounced due to the increase in fuel prices and this leads to more household income being spent on household energy provision.

Using the project technology will lead to less time being spent on collection of firewood, especially by women and girls in the rural areas (SDG1).

- *Economic benefits:* The project will lead to job creation in the stove supply chain. The project will foster employment for local communities throughout its supply chain. Savings are also expected from reduced expenditure on the treatment of diseases associated with IAP (SDG 1&8).

A.4 Other relevant information to help stakeholders understand the project

Implementation of the project activity will be made possible through carbon funds to support production, distribution and maintenance of the improved stoves and overall management of the program. The carbon finances would be utilized in subsidizing the cost of the stoves to make them more affordable to the end-users and hence increase uptake of the stoves.

SECTION B. INVITATIONS MADE TO STAKEHOLDERS

B.1 Invitation tracking table

Category Code	Stakeholder Type/Organisation (if relevant)	Name of invitee	Male/Female	Method of invitation	Date of invitation (>30 days before Meeting)
E	Anomona Ventures	Dr. Sabina Mensah	Female	E-mail	14/2/2022
A	Entrepreneur	Eugenia Eshun	Female	Phone Call	14/2/2022
A	Entrepreneur	Issa Bawre	Male	E-mail	14/2/2022
C	KITA kmasi	Dr. Owusu-Takyi	Male	E-mail	14/2/2022
E	Toyola	Suraj Wahab	Male	E-mail	14/2/2022
C	GHACCO	Erasmus Osei Essah	Male	E-mail	14/2/2022
E	CSO	Faustina Boakye	Female	E-mail	14/2/2022
C	KNUST	Kweku Michael Commey	Male	E-mail	14/2/2022
C	Kumasi Sec-Technical	Lilyversta Nyarko	Female	E-mail	14/2/2022
E	GHACCO W/R	Gifta Baaba Asmah	Female	E-mail	14/2/2022
A	Individual	JOHN AFARI IDAN	Male	E-mail	14/2/2022
E	Man & Man	Agyei Michael Yaw	Male	E-mail	14/2/2022
E	Ghana Cylinders	William Tetteh	Male	E-mail	14/2/2022
A	Student	Ellen Anane Manu	Female	Phone call	14/2/2022
G	SNV	Dedei Agbey	Female	E-mail	14/2/2022
G	SNV/GHACCO	Sarah Agbey	Female	E-mail	14/2/2022
G	SNV	Dramani Bukari	Male	E-mail	14/2/2022

E	Biogasonline	Sylvanus Adzornu	Male	E-mail	14/2/2022
C	Center for Energy, Environment and sustainable Development (CEESD)	Edem Bensah	Male	E-mail	14/2/2022
C	Center for Energy, Environment and sustainable Development (CEESD)	Julius Ahiekpor	Male	E-mail	14/2/2022
A	Entrepreneur	Dorcas Amoh-Mensah	Female	E-mail	14/2/2022
A	Entrepreneur	Dorcas Essandoh	Female	E-mail	14/2/2022
A	Entrepreneur	Rosa	Female	E-mail	14/2/2022
A	Entrepreneur	'Eric Gyamfi'	Male	E-mail	14/2/2022
C	National Petroleum Authority	Sheila Addo	Female	E-mail	14/2/2022
A	Private Individual	Tornyie Ferdinand	Male	E-mail	14/2/2022
E	microcredit - ASA Initiative	microcredit -ASA Initiative	Male	E-mail	14/2/2022
C	Biogas Association of Ghana	Biogas Association of Ghana	Male	E-mail	14/2/2022
E	NGO	Selina Adwoa	Female	E-mail	14/2/2022
E	NGO	Mensah susie	Male	E-mail	14/2/2022
A	Entrepreneur	Augustina Osei Bonsu	Female	Phone call	14/2/2022
A	Entrepreneur	Susan Adu-Aryee	Female	E-mail	14/2/2022
A	Entrepreneur	Awaregya Julius	Male	E-mail	14/2/2022
A	Entrepreneur	Joseph Senyo	Male	E-mail	14/2/2022
A	Entrepreneur	Faustina Araba Boakye	Female	E-mail	14/2/2022

E	NGO	Golda Addo'	Female	E-mail	14/2/2022
C	GHACCO	Mohammed Aminu Lukumanu	Male	E-mail	14/2/2022
C	GHACCO	Adwoa Sey	Female	E-mail	14/2/2022
A	Self Employed	Hilda Adjei	Female	E-mail	14/2/2022
A	Entrepreneur	Atisso Kuoko	Male	Phone	14/2/2022
A	Self Employed	Venan Sondo	Male	E-mail	14/2/2022
A	Self Employed	Kenneth Nana Amoateng	Male	E-mail	14/2/2022
A	Self Employed	bismarkasamoah88@gmail.com	Male	E-mail	14/2/2022
A	Self Employed	Naa Ablorh	Female	E-mail	14/2/2022
C	GHACCO	Kusorgbor Raymond	Male	E-mail	14/2/2022
E	Girl Hope Society	Gladys Zokpe	Female	Letter	14/2/2022
A	Self employed	Eva Larko Nartey	Male	E-mail	14/2/2022
E	NGO	Akosua Koranteng	Female	E-mail	14/2/2022
E	NGO	Customer Care	Female	E-mail	14/2/2022
E	NGO	Tordey Gershon Amaglo	Male	E-mail	14/2/2022
E	NGO	Kojo Pieterston	Male	E-mail	14/2/2022
E	NOYED- Ghana	NOYED- Ghana	N.A	E-mail	14/2/2022
E	NGO	Doris Duodu	Female	E-mail	14/2/2022
E	NGO	Alex Kwame Donyinah	Male	E-mail	14/2/2022
E	NGO	S M Agbeve	Male	E-mail	14/2/2022
E	NGO	Tracy Kyeremanteng	Female	E-mail	14/2/2022
E	GLIDCO	Bernard Modey	Male	E-mail	14/2/2022
A	SELF EMPLOYED	Elisabeth Serwaa	Female	Phone call	14/2/2022

E	NGO	Ebenezer Antwi	Male	E-mail	14/2/2022
E	NGO	Ebenazar Hagan	Male	E-mail	14/2/2022
E	NGO	Wisdom Togobo	Male	E-mail	14/2/2022
E	NGO	Paula Edze	Female	E-mail	14/2/2022
E	NGO	Daniel Benefor	Male	E-mail	14/2/2022
A	Self Employed	Eunice Kyei-Baffour	Female	Phone call	14/2/2022
E	Strategic youth Network for Development	Chibeze Ezekiel	Male	E-mail	14/2/2022
E	NGO	Gabriel Laryea	Male	E-mail	14/2/2022
E	NGO	Kennedy Amankwa	Male	E-mail	14/2/2022
E	NGO	Eric Ofosu Antwi	Male	E-mail	14/2/2022
E	Skoolbx	William Horsu	Male	E-mail	14/2/2022
E	CFF Ghana	Richard Kasu	Male	E-mail	14/2/2022
C	EPA	Kwame Fredua	Male	E-mail	14/2/2022
E	Womens Aglow	Comfort Manu	Female	Phone	14/2/2022
A	Entrepreneur	Elisabeth Gyan	Female	Phone	14/2/2022
A	Self employed	E. Antwi-Agyei	Male	E-mail	14/2/2022
E	PFAN	Albert Boateng	Male	E-mail	14/2/2022
C	Social Worker	Charity Kpobi	Female	Phone	14/2/2022
A	Student	Amma - Anita	Female	Phone	14/2/2022
E	Daughter of Zion	Jamin Turkson	Male	Phone	14/2/2022
G	GIZ	George Johnson	Male	E-mail	14/2/2022
G	Green Peace	Green Peace		E-mail	14/2/2022

G	Climate Focus	K. Oppong Boadi	Male	E-mail	14/2/2022
A	Self employed	Annalena Taylor	Female	Phone	14/2/2022
A	Social worker	Nana Kwame	Male	Phone	14/2/2022
E	Plan Ghana	Plan Ghana	N.A	E-mail	14/2/2022
A	Self Employed	Ohene Akoto	N.A	E-mail	14/2/2022
G	World Vision	World Vision	N.A	E-mail	14/2/2022
A	Self Employed	Dorothy Adjei	Female	E-mail	14/2/2022
A	Self Employed	Kofi Agyarko	Male	E-mail	14/2/2022
A	Self Employed	C. Marfo	Female	E-mail	14/2/2022
E	Tropical Energy Resources	Tropical Energy Resources	Female	E-mail	14/2/2022
G	SNV Ghana	SNV Ghana	Female	E-mail	14/2/2022
F	Gold standard	Gold standard	Male	E-mail	14/2/2022
F	CDM GOLD STANDARD	CDM GOLD STANDARD		E-mail	14/2/2022
E	NGO for Peace Northern Ghana	FOSDA	Male	E-mail	14/2/2022
G	WHO Ghana	WHO Ghana	Male	E-mail	14/2/2022
C	Chief Kpobikope	Chief Kpobikope	Male	Phone call	25/2/2022
A	Assembly Man	Bright Avoada	Male	E-mail	14/2/2022
C	Pastor GCFI GHANA	Pastor Ben - GCFI GHANA	Male	E-mail	14/2/2022
C	Accra Metropolitan Assembly	Accra Metropolitan Assembly	Male	E-mail	14/2/2022
A	Self Employed	Juliet Martey-Kumi	Female	Phone Call	14/2/2022
E	SYNDA	Priscilla Adogo Ahiada	Female	Phone Call	14/2/2022
A	Self employed	Patricia Boadu	Female	Phone Call	14/2/2022

A	Self employed	Regina Ayensu	Female	Phone Call	14/2/2022
C	Ayawaso West Municipal Assembly	Ayawaso West Municipal Assembly	Male	E-mail	14/2/2022
A	Private Individual	Linda Kwarteng	Female	E-mail	14/2/2022
E	Ghana News Agency	Samuel Dodoo	Male	Phone Call	14/2/2022
C	Accra Rep	Jack Dorson	Male	E-mail	14/2/2022
E	WACSO, NGO	Felix Agorvor	Male	E-mail	14/2/2022
E	Steaman Ghana	Acheampong Rachael	Female	letter	14/2/2022

B.1.1. Appropriateness of methods

The project aim is to distribute efficient cookstoves to various households. The invitation was extended to the targeted communities using different method such as emails, personal letters, phone calls and messaging apps to reach the targeted people. The methods used were deemed appropriate since they were customized to reach the different groups (educated and uneducated) and enable their participation in the meeting.

Public notices and announcement: a public notice was placed in a local newspaper and public announcements were made, targeted category A and B stakeholders.

Email invitations: email invitations were sent out to stakeholders with known email addresses and who could easily access the internet. This targeted categories D, E, F and G participants.

Personal letters were dispatched to category C participants who could not be reached through other platforms due to their nature of work.

Phone calls: these were made to targeted stakeholders with known phone numbers and who could not be reached through other means.

B.1.2. Gender Sensitivity

The project developer observed gender sensitivity by ensuring both men and women were given equal opportunity to attend and participate in the meeting. Both men and women were invited to the meeting and were both given opportunities to ask questions during the meeting. Both men and women attended the meeting and actively took part in the meeting discussions as indicated in the participants lists provided.

B.1.3. Evidence proving invites took place as stated



LSC announcement published in the Daily graphic



LSC announcement made in Pobikope Community in GA West District

LSC Invitation Letter Sent Via E-Mail and Delivered Manually to Invitees



P. O. Box CT11252
CANTONMENTS, ACCRA
TEL: + 233-302.777.055
TEL: + 233-545.054.550
Email: info@cookclean.net
Website: www.cookclean.net

CookClean Ghana Ltd - P.O. Box CT.11252 - Cantonments - Accra

Date: Monday, 14 February 2022

AN INVITATION TO ATTEND STAKEHOLDER CONSULTATION MEETING FOR "COOKCLEAN SUSTAINABLE KITCHEN PRACTICES – IMPROVED COOK STOVES & SUSTAINABLE FUEL DISSEMINATION PROGRAMME IN GHANA"

Dear Sir/Madam,

Invitation to Stakeholder Consultation Meeting

CookClean Ghana Ltd is pleased to invite you to attend our Local Stakeholder Consultation Meeting for our Sustainable Kitchen Practices / Improved Cook Stove and Sustainable Fuels Programme in Ghana.

This project is applying for Gold Standard status to bring social, economic and environmental benefits to Ghana. It will focus on distribution of efficient stoves and sustainable biomass fuels which generate less indoor air pollution and less global carbon pollution than conventional stoves and fuels.

This public consultation increases the transparency of the process and ensures that the Gold Standard Programme is part of the sustainable development strategy of Ghana.

Thus, we cordially invite you to participate in the public consultation that will take place in ERATA Hotel in Accra, on the 22nd March 2022 at 9:00 am.

Please find a description of the project enclosed here. You are invited to contribute your advice as to how the project should be designed, and to ask any questions, or voice any concerns that you may have. If you are unable to attend the meeting, please read the document and send your comments or questions back to us by email at cookclean.stoves@yahoo.com, info@cookclean.net, or call the numbers 0545.0545.550 / 0302.777.055.

We will be honoured if you attend our meeting as scheduled above.

Yours faithfully,
CookClean Ghana Limited

Nichola Manu
Founder/CEO

Kindly RSVP to Portia Addison portia@cookclean.net by 20th March, 2022 (Tel. 0545.054.550).

Enclosure:

Invitation letter

Non -Technical Summary -Project Brief Description

Board of Directors: N.S-A. Manu – Chairman, Felix Ntrakwah – Director, Dr. Dominique Manu – Director
Abena Ntrakwah-Mensah - Secretary / Bankers: Fidelity Bank Ghana Ltd

 **Portia Addison** <portia@cookclean.net>
To info@goldstandard.org, heba@cdmgoldstandard.org **Copy** cookclean.stoves@yahoo.com

[Reply](#) [Reply all](#) [Forward](#) [Delete](#) 

 2 attachments [Download](#)

Enclosure:
Invitation letter
Non -Technical Summary -Project Brief Description

INVITATION TO STAKEHOLDER CONSULTATION MEETING

○ **Portia Addison** <portia@cookclean.net>
To chibeze@gmail.com
 Reply Reply all Forward Delete

2 attachments Download

Dear Sir/Madam,

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Enclosure:

Invitation letter

Non -Technical Summary -Project Brief Description

Regards

Portia Addison

Portia Addison (Executive Assistant)
 CookClean Ghana Limited | P.O. Box CT 11252* Cantonments | Accra | Ghana
 Tel: +233.302.777.055 / +233.302.999.300
 Mobile: +233.267.265.639
 E-mail: portia@cookclean.net
 website: www.cookclean.net

CookClean Ghana Limited is a partner of the Global Alliance for Clean Cookstoves, a public-private initiative led by the United Nations Foundation to save lives, improve livelihoods, empower women and preserve the environment by creating a thriving global market for clean cooking solutions

B.1.4. Sample content of invites (for each Method above)

Personal letter invitation


CookClean Ghana Ltd "P.O. Box CT 11252" Cantonments "Accra"

P. O. Box CT11252
CANTONMENTS, ACCRA
TEL: + 233-302.777.055
TEL: + 233-545.054.550
Email: info@cookclean.net
Website: www.cookclean.net

Date: Monday, 14 February 2022

AN INVITATION TO ATTEND STAKEHOLDER CONSULTATION MEETING FOR "COOKCLEAN SUSTAINABLE KITCHEN PRACTICES – IMPROVED COOK STOVES & SUSTAINABLE FUEL DISSEMINATION PROGRAMME IN GHANA"

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Founder/CEO

Kindly RSVP to Portia Addison portia@cookclean.net by 20th March, 2022 (Tel. 0545.054.550).

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Board of Directors: N.S-A. Manu – Chairman, Felix Ntrakwah – Director, Dr. Dominique Manu – Director
Abera Ntrakwah-Mensah - Secretary / Bankers: Fidelity Bank Ghana Ltd

Public notice


ANNOUNCEMENT

CookClean Ghana Limited is pleased to invite you to a public stakeholder consultation to discuss the environmental and social impacts of a project that will promote the manufacturing, sales and the use of efficient cook stoves in Ghana relying on Carbon Finance.

All individuals and organisations interested in participating are welcome, including households, associations and stakeholders related to environmental protection, NGOs, CSOs and local authority representatives. The meeting will be held in Accra on the 22nd March, 2022 at 9 a.m. at ERATA Hotel, Accra.

MEETING AGENDA

- Introduction
- Objective of the Public Consultation
- Project Description
- Environmental and Socio-economic Impact
- Questions and Answers from Participants

RSVP: Portia Addison at 0545.054.550 or email at portia@cookclean.net

B.1.5. Description of other Means and methods to provide feedback for those who are not able to join the consultation meeting

For the stakeholders who did manage to attend the physical meeting, a contact email and phone number was provided during the invitations, which they could use to raise any issues or comments regarding the project. The contact details for the project implementer, CookClean were provided as follows: email address [cookclean.stoves@yahoo.com/](mailto:cookclean.stoves@yahoo.com) info@cookclean.net and phone numbers 0545.0545.550/0302.777.550.

SECTION C. REPORT OF THE CONSULTATION PROCESS

C.1 Date of Meeting

The local stakeholder consultation meeting was held on 22/03/2022 at the ERATA Hotel located in Accra, Ghana.

C.1.1. List of participants

S/N	Date and time:	22/3/22 8am-3.00pm	Location	Erata Hotel – East Legon –Accra Ghana		
	Category Code	Name of participant, job/ position in the community	Male/ Female	Contact details	Organisation (if relevant)	Signature
1	A	Nicholas Manu	M	info@cookclean.net	CCL	SEE participants lists
2	A	Portia Addison	F	Info@cookclean.net	CCL	
3	A	Mark Yamoah	M	info@cookclean.net	CCL	
4	A	Issah Bawre	M	0207304070	Self employed	
5	E	Kwarteng Linda	F	0246852083	Chriselle Ushering	
6	C	Sandra Daniels	F	0240551157	NPA	
7	E	Atisso Kuoko	M	0249697856	Cocoa Processing	
8	E	Jamin Turkson	M	0244870365	Daughter of Zion (NGO)	
9	A	Anita Serwaa Ampadu	F	0544731221	Self Employed	
10	E	Felix Best Agorvor	M	0276145158	GHACCO	

11	C	Ellen Anane Manu	F	00241490992	Central University
12	A	Juliet Martey Kumi	F	0245338502	Self Employed
13	E	Samuel Dodoo	M	0242218174	Ghana news Agency
14	E	William Horsu	M	0577602556	Skoolbx
15	C	Priscilla Adogo Ahiada	F	Priscillaadogoahiada@gmail.com	SYNDA
16	E	Comfort Manu	F	0244697051	Womens Aglow
17	A	Elisabeth Serwaah	F	0594852071	Self Employed
18	A	Eunice Kyei - Baffour	F	0278153136	Self Employed
19	C	Benjamin Batinge	M	0246077782	UENR
20	G	George Johnson	M	0243200899	GIZ
21	A	Kojo Pieteron	M	0241437771	Self employed
22	A	Elisabeth Gyan	F	0547444842	Self Employed
23	A	Augustina Osei Bonsu	F	0245882546	Self Employed
24	A	Annalena Taylor	F	0242517717	Self Employed
25	A	Eugenia Eshun	F	0242336224	Self Employed
26	E	Chibeze Ezekiel	F	0244967931	Strategic Youth Network for Development
27	E	William Tetteh	M	0264775356	Ghana Cylinders
28	A	Patricia Boadu	F	0553652670	Self Employed
29	A	Constance Manu	F	0557401060	Self Employed
30	A	Regina Ayensu	F	0249190419	Self Employed
31	E	Erasmus osei Essah	M	0244267978	GHACCO/CCL Director
32	C	Richard Kasu	M	0248640364	CFF-Ghana
33	C	Dr. G.N. Laryea	M	0243222370	CSIR –IIR

34	C	Emmanuel Kopbi	M	02441970 80	Chief Kopbikope	
35	A	Gideon Nutekpor	M	05425771 40	Pobikope Assembly	
36	A	Mawusi Dogbe	F	05928874 71	Pobikope Assembly	
37	E	Gladys Zokpo	F	05529217 97	Girl Hope Society	
38	E	Grace Kwashie	F	05458250 90	Girl Hope Society	
39	A	Charity Kpobi	F	02712340 07	Social worker	
40	A	Nana Kwame	M	02477300 28	Social Worker	
41	A	Kobla Azuma	M	05487047 10	Pobikope Assembly	
42	E	Anita Adjei	F	05450529 70	Steaman LTD	
43	E	Acheampong Rachael	F	02047383 86	Steaman LTD	
44	C	Francis Quaye	M	02423361 80	CCL	
45	A	Amma Anita	F	05043000 29	Student	

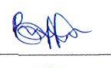
**IMPROVED COOK STOVES AND SUSTAINABLE FUEL PROGRAM IN GHANA BY COOKCLEAN
LOCAL STAKEHOLDER CONSULTATION MEETING**

Participants List					
Date and Time : Tuesday March 22, 2022 , 9:00am					
Venue : Erata Hotel, East Legon, Accra - Ghana					
S/N	Name of Participant/Job/Position in the community	Gender M/F	Signature	Organisation (If Relevant)	Contact Details (Phone & E-mail)
1	Nicholas S.A. Many	M		Cook Clean Ghana Ltd	0549 213 073 nicholas@cookclean.net
2	Patia Addison	F		Cook Clean Ghana Ltd	02441949946 addisonpatia@gmail.com
3	Mark Yamloah	M		COOKCLEAN GH LTD	0271030306 mark.yamloah.net
4	Jessah Bewre	M		Self-employed	0207304070 alhajibajis@gmail.com
5	Kwarteng Linds	F		Chrisselle Vshana	0246 852083 (Accra) Linds@kwarteng.33@gmail.com
6	Sareba Daniels	F		NPIT	0240551157 Sareba@npa.gov.gh
7	Akisso Koton	M		Cola Processing	0249897856 Volta Region
8	Jamir Tunkson	M		Daughter of Zion	0244870365 Central Region
9	ANITA SEEMERAA AMPON	F		Self-employed	0544931021 0208934500 anita.seemeraa@gmail.com
10	FELIX BEST AGORVON	M		Chacew	0276145158

Participants List					
Date and Time : Tuesday March 22, 2022 , 9:00am					
Venue : Erata Hotel, East Legon, Accra - Ghana					
S/N	Name of Participant/Job/Position in the community	Gender M/F	Signature	Organisation (If Relevant)	Contact Details (Phone & E-mail)
11	Ellen Manu Anane	F		Central University	(Accra) ellenmanu4@gmail.com 0241490992
12	Juliet Martey Kumi	F		deckers Pailor	(Accra) etekaa 0245338502
13	Samuel Doodoo	M		Chang Moya Agency Cook Clean Ltd	0242218174 Ghana New Agency
14	Wahne Horne	M		SKSBOX	Kumasi 0577602558
15	Priscilla Adoga Aliada	F		SYND-A	Accra Priscillaadogaaliada@gmail.com
16	COMFORT MANU	F		Womens' Aylow	0244697051 Bediako - manu
17	Elizabeth Senneh	F		Self employed	0574852077 OFFAWSO
18	Lunice Kyai-Battur	F		Self employed	0248153136 Takoradi
19	Benjamin Batinge	M		UENR	(Bono Region) 024677782
20	George Khumar	M		SIZ	Accra 0243200899

Participants List					
Date and Time : Tuesday March 22, 2022 , 9:00am					
Venue : Erata Hotel, East Legon, Accra - Ghana					
S/N	Name of Participant/Job/Position in the community	Gender M/F	Signature	Organisation (If Relevant)	Contact Details (Phone & E-mail)
21	Kojo Pieterm	M		President's Youth Council / Accra / Inshore	0241437771 cysr.hosende2230@gmail.com Shaili. G. (Accra)
22	Elizabeth Ogun	F		Self employed	Gbawe 054744842
23	Augustina Osei Bonsu	F		Self employed	Gbawe 0245882546
24	Annodena Taylor	F		Self employed	Gbawe 0842517717
25	Eugenia Estun	F		Self employed	Gbawe 0242386224
26	Chibere Ezekiel	M		Strategic Youth Network for Development	Awashie 0244-967931
27	William Tetteh	M		Ghana Cylinder Mfg. Co. Ltd	Spitex 0264775356
28	Patricia Boadi	F		Self employed	Gbawe 0553652630
29	Constance Manu	F		Self employed	MacCarthy Hill 0557401060
30	Regina Ayemba	F		Self employed	MacCarthy Hill 0249190417

Participants List					
Date and Time : Tuesday March 22, 2022 , 9:00am					
Venue : Erata Hotel, East Legon, Accra - Ghana					
S/N	Name of Participant/Job/Position in the community	Gender M/F	Signature	Organisation (If Relevant)	Contact Details (Phone & E-mail)
31	Erasmus Osei-Essah	M		Co-Ord. Clem Director	0244267978 attakoras@yahoo.com
32	Richard Kasu	M		CH - Ghana	0248640364 (Ho) cchyhana2018@gmail.com
33	Dr. G. N. Lanyea	M		CSIR-Ur	0243222370 (Accra) gabrielan@gmail.com
34	Immanuel Kpobi	M		Chief of Kpobi	0244197080 kpobikpobe
35	Gideon Nutekpor	M	G. N	Pobi Kope Assen.	054257140 (Voth)
36	Mawusi Dogbe	F	M. D	Pobi Kope Assen.	0592887471 (Voth)
37	Gladys Zo Kpo	F	G. Z	Girl Hope Society	055292797 (Voth)
38	Grace Kuroshie	F	G. K	Girl Hope Society	0545825090 Voth
39	Christy Kpobi	F	C. K	Social Worker	0271234007 (Voth)
40	Nana Kwame	M	N. K	Social Worker	0247730028

Participants List					
Date and Time : Tuesday March 22, 2022 , 9:00am					
Venue : Erata Hotel, East Legon, Accra - Ghana					
S/N	Name of Participant/Job/Position in the community	Gender M/F	Signature	Organisation(If Relevant)	Contact Details (Phone & E - mail)
41	Kabila Azam	M		Pbikape Assembly	0548707110 (voice)
42	Anita Adjei	F		Stegman LD	Accra 0545052970
43	Acheampong Rachael	F		Stegman	Accra 0204738386
44	Francis Quaye	M		Cookclean	02-42336180
45	Amma Anita	F		Student	050-4800029
46					
47					
48					
49					
50					

Pictures from physical meeting(s) (best practice)







C.2. Minutes of physical meeting(s)

IMPROVED COOK STOVES AND SUSTAINABLE FUEL PROGRAM IN GHANA BY COOKCLEAN

Minutes of Local Stakeholder Consultation Meeting

Venue: Erata Hotel, Accra – Ghana

Time: 8am to 3pm

Date: 22nd March 2022

Key Participants

- Nicholas Manu –CEO(CCL)
- Portia Addison – Executive Assistant (CCL)
- William Horsu – Facilitator
- Chibeze Ezekiel – SYNDA
- Priscilla Ahiada – SYNDA
- George Johnson – GIZ
- Sarah Daniels – National Petroleum Authority (NPA)

Welcoming And Registration of Participants.

The meeting began exactly at 9:30am with an opening prayer by Mr. Mark Yamoah of CookClean Ghana Limited. The Facilitator, William Horsu introduced and welcomed all participants warmly to the gathering.

Introduction & Opening Remarks

Miss Portia Addison of CookClean Ghana LTD was introduced to give the opening remarks, purpose of gathering and a brief profile of CookClean Ghana Limited.

Explanation of the Project

The CEO of CookClean Ghana LTD, Mr Nicholas Manu gave a presentation on the goals and objectives of the project, the implementation plan, the technical description of the project technology and the challenges and benefits of using the project technology.

Questions and Answers –First Session

The facilitator, Mr. William Horsu translated all presentations into the local language to enable all and sundry present to appreciate and understand the meeting proceedings. He opened the floor for questions from Participants based on the presentation by the CEO of CookClean.

Mr. Chibeze Ezekiel from strategic Youth Network for Development (SYNDA) observed that in as much as the program was time bound it would be ideal not to rush through the agenda for the day rather, he encouraged all including the speakers to present a detailed submission for the benefit of all in order to have a fruitful and fulfilling program.

In furtherance to this, Mr. Chibeze enquired on how the project seeks to address the challenges of women in fishing communities. He further asked how the marketing strategy and project implementation plan will be carried out.

Mr. Kojo Peterson enquired on how the project can address the issue of recent price hikes in LPG in urban areas and how the project can reduce the financial burden on users.

Priscilla Ahiada of Strategic Youth Network for Development (SYNDA) wanted to know how the project will bring on board women and youth in terms of employment opportunities to enable them to improve on their livelihood.

Snack Break

Before the snack break, Mr. Nicholas Manu (CEO CCL) noted down all the questions and responded to them thereafter.

Second Session – Answer Time

In response to Chibeze's question regarding the project implementation plan, Mr. Nicholas Manu explained that the project boundary will be the whole of Ghana and the production site will be at Asofan, Ofankor in the Greater Accra Region. The distribution will be done by women distributors who are spread across the country together with distribution Vans that will move from place to place to deliver the stoves and enable information gathering from users to be easy. Coupled with this, programs will be organized for women groups, institutions, communities, and youth groups to increase awareness and strengthen advocacy on the use of the Boja Cook stove. He added that, after selling the stoves, monthly monitoring exercises will be undertaken through random phone calls to monitor the stove usage and also address special concerns from customers. Mr. Nicholas finally added that, there will be an independent Validation and Verification Body (VVB) an external auditor who will visit the country to verify the stove usage as part of the monitoring process.

Regarding the concern of the rising cost of LPG, Mr. Nicholas Manu explained that the Boja stove has been heavily subsidized to make it affordable for all, that notwithstanding, the idea of the project is not to remove the use of LPG since its much cleaner but rather to lessen the burden on the use of firewood, to reduce carbon emission and to reduce fuel cost.

The CEO further mentioned that there exists a special stove for which was designed for women in fishing communities called the Ahotor stove. CookClean can produce same to assist these women but in the meantime the team would like to concentrate on the Boja Cook stove.

Third Session – Introduction to Gold Standard and Carbon Credit Process

In this session, the CEO explained in detail the Gold Standard and the Carbon credit process of the project.

Open Forum - Questions, Contributions & Suggestions.

Dr. Laryea commended CookClean Ghana LTD for the Project and further enquired how the Stove can be accessed by the public. The CEO explained there are women distributors across the country where buyers or customers can buy directly from. Also, there will be delivery vans and dedicated phone lines that can be contacted for orders and deliveries.

Lizzy, a food vendor from McCarthy Hill, proposed that the Boja must be distinguished from other fake or imitated ones to create customer confidence in the brand. The CEO affirmed and assured that the production team will emboss CookCleans Logo and a distinct serial number on the stoves to distinguish them from fake ones.

Benjamin from University of Renewable Energy and Natural Resources wanted to know the carbon profile of CookCleans' Boja stove and briquettes. He further asked whether the briquettes will be sold along with the stove to increase the usage. The CEO explained that the Institute for Industrial Research (IIR) has done the test on the carbon profile of the stove which is very encouraging. (The test results were projected on the screen). He further explained the two types of briquettes and mentioned that currently the carbonized briquettes are no longer on the market due to its high cost of production. Also, the non-carbonized briquettes are only sold along with CookCleans' Institutional stoves which is used by Secondary schools and therefore not suitable for households. He mentioned that the carbonized briquettes are not yet certified for carbon credit issuance.

Priscilla from SYNDA requested for a much bigger stove to be considered for commercial food vendors who cook on large scale. She added that the serial numbers can also help in tracking the stoves for monitoring purposes.

Chibeze from SYNDA was concerned that in as much as the advocacy is mainly centered on the sustainable development outcomes, a closer look at the Africa agenda 3 63 can also be considered to help achieve both regional, national, and global impact of clean cook stoves.

Mr. Nicholas Manu explained that at the moment Ghana's Nationally determined contribution (NDC's) has not been streamlined but CookClean is ready to assist in the achievement of these goals.

George from GIZ enquired on the sustainability plan underway to ensure the continuity of the stove usage. Mr Nicholas explained that the project is for 10years, and he believes after this period, a much more advanced and better stove will be introduced to ensure sustainability.

Sustainable Development Outcome Assessment Exercise.

The participants were divided into three (3) groups to discuss and assess the sustainable development outcomes of the project.

Discussion on Monitoring Sustainable Development Outcomes and Safeguarding Principles.

The Groups further discussed on the safeguarding principles and how the sustainable development outcomes can be monitored as well.

Discussion On Continuous Input/Grievance Mechanism

The CEO gave a brief explanation on the continuous input and grievance mechanism and indicated that a dedicated phone line and a logbook will be kept at the office premises in Dzorwulu, Accra to receive inputs and grievances throughout the project cycle.

Stakeholder Feedback Round (SFR)

The stakeholders were informed about the Stakeholder Feedback Round (SFR) which is a follow-up to the live meeting. They were informed that this doesn't have to be a live meeting, it can be done through emails or phone where they will be informed where printed copies of the project design documents are located in case, they want to review them and confirm that the issues they raised during the LSC were addressed.

The SFR will take a period of 60 days. After the 60 days all comments raised will be reviewed and taken into consideration, as necessary. It was agreed that any issues that had not been raised by the stakeholders in the meeting could be put across through a phone call, text, or email during the SFR process.

Evaluation Exercise

Evaluation sheets were sent around for participants to write their feedback and remarks on the entire project and program.

Final Questions, Contribution and Remarks

Chibeze from SYNDA suggested that the project can be decentralized to incorporate community heads such as queen mothers. He said these heads can be encouraged to assist in the advocacy and awareness of the usage and benefits of the Boja stove as part of the project implementation plan.

Priscilla from SYNDA added that the media, Local authorities, and district assemblies can also be involved in the advocacy work to lessen the burden on CookClean.

Sarah Daniels from National Petroleum Authority (NPA) commended CookClean for organizing a well-represented stakeholder mix and using the local language to the benefit of all local members present. She encouraged the use of information centers as well as radio stations as a means of reaching out to people in remote areas. This she explained will help strengthen advocacy work.

Mr. William Horsu thanked all participants for their presence, support, and contribution. The meeting ended at 1:30pm with a closing prayer by Mr. Mark Yamoah.

C.2.1 Minutes of other consultations

The main consultation was the physical LSC meeting. No other consultations were held.

C.3. Assessment of comments from all consultations above

Gender of Stakeholder	Stakeholder comment	Was comment taken into account (Yes/No)?	Explanation (Why? How?)
Male	How will the project address the challenges of women in fishing communities.? Chibeze Ezekiel - SYNDA	YES	There exists a special stove for which was designed for women in fishing communities called the Ahotor stove. CookClean can produce same to assist these women when the timed is due but in the meantime the team would like to

			concentrate on the Boja Cook stove.
Male	How will the marketing strategy and project implementation plan be carried out? Chibeze Ezekiel - SYNDA	YES	The project boundary will be the whole of Ghana and the production site will be at Asofan, Ofankor in the Greater Accra Region. The distribution will be done by women distributors who are spread across the country together with distribution Vans that will move from place to place to deliver the stoves and also enable information gathering from users to be easy. Coupled with this, programs will be organized for women groups, institutions, communities and youth groups to increase awareness and strengthen advocacy on the use of the Boja Cook stove. He added that, after selling the stoves, monthly monitoring exercises will be undertaken through random phone calls to monitor the stove usage and also address special concerns from customers. Mr. Nicholas finally

			added that, there will be a Validation and Verification Body (VVB) an external auditor who will visit the country to verify the stove usage as part of the monitoring process.
Male	How will the project address the issue of recent price hikes in LPG in urban areas and how can the project reduce the financial burden on users? Kojo Peterson - CSO	YES	The Boja stove has been heavily subsidized to make it affordable for all, that notwithstanding, the idea of the project is not to remove the use of LPG since its much cleaner but rather to lessen the burden on the use of firewood, to reduce carbon emission and to reduce fuel cost.
Female	How will the project bring on board women and youth in terms of employment opportunities to enable them to improve on their livelihood? Priscilla Ahiada - SYNDA	YES	There are about 150 women distributors and women sales agents who will be assisting in the sale of the stoves. This will serve as a good source of income to enable them to improve their lives
Female	How can the Stove be made accessible to the general public? Dr.Laryea CSIR - IIR	YES	There are women distributors across the country where buyers or customers can buy directly from. Also, there will be delivery vans and dedicated phone lines that can be contacted for orders and deliveries.

Female	How can the Boja cookstove be distinguished from other fake or imitated ones to create customer confidence in the brand? Lizzy – Food vendor	YES	The CEO affirmed and assured that the production team will emboss CookClean's Logo and a distinct serial number on the stoves to distinguish them from fake ones.
Male	What is the carbon profile of CookCleans' Boja stove and briquettes? Can the briquettes be sold along with the stove to increase the usage? Benjamin Batinge. University Of Energy and Natural Resource.	YES	The Institute for Industrial Research (IIR) has done the test on the carbon profile of the stove which is very encouraging (see results in Technical Summary). The carbonized briquettes are no longer on the market due to its high cost of production. Also, the non-carbonized briquettes are only sold along with CookCleans' Institutional stoves which is used by Secondary schools and therefore not suitable for households. The carbonized briquettes are not yet certified for carbon credit issuance
Female	Can there be a bigger stove for commercial food vendors who cook on large scale? Priscilla SYNDA	Yes	CookClean will factor that in its production plans
Female	Aside the sustainable development outcomes, can this	YES	At the moment Ghana's Nationally determined

	project have a closer look at the Africa agenda 3 63 to help achieve both regional, national, and global impact of clean cook stoves? Chibeze -SYNDA		contribution (NDC's) has not been streamlined but CookClean is ready to assist in the achievement of these goals
Male	What sustainability plan is underway to ensure the continuity of the stove usage? George GIZ	YES	The project is for 10 years and after this period, a much more advanced and better stove will be introduced to ensure sustainability
Female	The project can be decentralized to incorporate community heads such as queen mothers. These heads can be encouraged to assist in the advocacy and awareness of the usage and benefits of the Boja stove as part of the project implementation plan. Chibeze - SYNDA	YES	Noted
Female	The media, Local authorities and district assemblies can also be involved in the advocacy work to lessen the burden on CookClean. Priscilla - SYNDA	YES	Noted
Female	The use of information centers as well as radio stations as a means of reaching out to people in remote areas will help	YES	Noted

	strengthen advocacy work. Sarah Daniels - NPA		
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C.3.1. Evaluation forms (best practice)

Name	Kobina Azumah
Gender – Male/Female:	Male
What is your impression of the meeting?	The meeting was very good
What do you like about the project?	It will help reduce the burden of high cost of fuel /LPG
What do you not like about the project?	-
Signature	See

Name	Sandra Daniels
Gender – Male/Female:	Female
What is your impression of the meeting?	Well composed stakeholder Mix
What do you like about the project?	Improvement in cooking efficiency and savings
What do you not like about the project?	-
Signature	See

Name	Kojo Pieteron
Gender – Male/Female:	Male
What is your impression of the meeting?	It was well organised
What do you like about the project?	It will address climate change issues
What do you not like about the project?	
Signature	See

Name	Elisabeth Serwaa
Gender – Male/Female:	Female
What is your impression of the meeting?	Educative & Informative
What do you like about the project?	Practicable
What do you not like about the project?	
Signature	See

Name	Chibeze Ezekiel
Gender – Male/Female:	Male
What is your impression of the meeting?	Good
What do you like about the project?	Its multi-functional approach across various sectors & programmes
What do you not like about the project?	N/A
Signature	

Scanned forms

IMPROVED COOK STOVES AND SUSTAINABLE FUEL PROGRAM IN GHANA BY COOKCLEAN
LOCAL STAKEHOLDER CONSULTATION MEETING

Date and Time : Tuesday March 22, 2022 , 9:00am
Venue : Erata Hotel, East Legon, Accra - Ghana

EVALUATION FORM

Name : Kesina Azumah Kesina Azumah
Gender - Male/Female : Male
What is your impression of the meeting? The meeting was very good
What do you like about the project? It will help reduce the high cost of fuel
What do you not like about the project? Cost of fuel
Signature : [Signature]

IMPROVED COOK STOVES AND SUSTAINABLE FUEL PROGRAM IN GHANA BY COOKCLEAN
LOCAL STAKEHOLDER CONSULTATION MEETING

Date and Time : Tuesday March 22, 2022 , 9:00am
Venue : Erata Hotel, East Legon, Accra - Ghana

EVALUATION FORM

Name : Kojo Pierson
Gender - Male/Female : Male
What is your impression of the meeting? It was well organized
What do you like about the project? It will address climate change issues
What do you not like about the project? None
Signature : [Signature]

IMPROVED COOK STOVES AND SUSTAINABLE FUEL PROGRAM IN GHANA BY COOKCLEAN
LOCAL STAKEHOLDER CONSULTATION MEETING

Date and Time : Tuesday March 22, 2022 , 9:00am
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EVALUATION FORM

Name : Sandra Daniels
Gender - Male/Female : Female
What is your impression of the meeting? Well composed stakeholder mix
What do you like about the project? Improvement in energy efficiency & cost
What do you not like about the project? None
Signature : [Signature]

IMPROVED COOK STOVES AND SUSTAINABLE FUEL PROGRAM IN GHANA BY COOKCLEAN
LOCAL STAKEHOLDER CONSULTATION MEETING

Date and Time : Tuesday March 22, 2022 , 9:00am
Venue : Erata Hotel, East Legon, Accra - Ghana

EVALUATION FORM

Name : Elizabeth Serwa
Gender - Male/Female : Female
What is your impression of the meeting? Educative & informative
What do you like about the project? Practicable
What do you not like about the project? None
Signature : [Signature]

IMPROVED COOK STOVES AND SUSTAINABLE FUEL PROGRAM IN GHANA BY COOKCLEAN
LOCAL STAKEHOLDER CONSULTATION MEETING

Date and Time : Tuesday March 22, 2022 , 9:00am
Venue : Erata Hotel, East Legon, Accra - Ghana

EVALUATION FORM

Name : Chibez Ezeial
Gender - Male/Female : Male
What is your impression of the meeting? Good
What do you like about the project? It's multi-beneficial approach across various sectors & programmes
What do you not like about the project? N/A
Signature : [Signature]

IMPROVED COOK STOVES AND SUSTAINABLE FUEL PROGRAM IN GHANA BY COOKCLEAN
LOCAL STAKEHOLDER CONSULTATION MEETING

Date and Time : Tuesday March 22, 2022 , 9:00am
Venue : Erata Hotel, East Legon, Accra - Ghana

EVALUATION FORM

Name : Regina Ayee
Gender - Male/Female : Female
What is your impression of the meeting? Educative & informative
What do you like about the project? Practicable
What do you not like about the project? None
Signature : [Signature]

IMPROVED COOK STOVES AND SUSTAINABLE FUEL PROGRAM IN GHANA BY COOKCLEAN
LOCAL STAKEHOLDER CONSULTATION MEETING

Date and Time : Tuesday March 22, 2022 , 9:00am
Venue : Erata Hotel, East Legon, Accra - Ghana

EVALUATION FORM

Name : Regina Ayee
Gender - Male/Female : Female
What is your impression of the meeting? Educative & informative
What do you like about the project? Practicable
What do you not like about the project? None
Signature : [Signature]

C.4 Summary of alterations based on comments

The comments raised by the stakeholders were majorly to seek clarification on the project technology and implementation of the project. No negative issues were raised hence no alterations have been made to the project based on feedback comments.

SECTION D. CONTINUOUS INPUT / GRIEVANCE MECHANISM

	Method Chosen (include all known details e.g. location of book, phone, number, identity of mediator)	Justification of Choice (best practice)
Continuous Input / Grievance Expression Process Book (mandatory)	C112-14 Blohum Rd, Dzorwulu-Accra, Ghana	The office of the project owner is publicly disclosed and opened to all beneficiaries.
GS Contact (mandatory)	help@goldstandard.org	Open for all stakeholders
Telephone access (optional)	Portia Addison Tel: 0302.777.055	Portia Addison is coordinating the implementation and can directly receive input.
Internet/email access (optional)	info@cookclean.net	
Nominated Independent Mediator (optional)	N/A	No Mediator required as close contacts of CookClean stove users will be maintained at all times through the various sales networks
Other	N/A	

SECTION E. STAKEHOLDER FEEDBACK ROUND

☐ Please check this box if the project is retroactive and has done only 1 consultation with a physical meeting integrated into the SFR.

E.1. Length of the Feedback Round

Stakeholder Feedback Round		Planned	Actual
Start Date	01/07/2022	☒	☐
End Date	31/08/2022	☒	☐

E.2. Summarise how all stakeholders were/will be invited to provide feedback

A Stakeholders' Feedback Round will be conducted to solicit more views from the participants and ensure that any comments/concern brought up during the LSC meetings are effectively addressed.

Based on the discussions from the LSC, the SFR will be conducted through telephone calls or email as will be deemed appropriate based on the stakeholders who attended the meeting. The project documents will also be printed and availed for review at the the CookClean offices located at C112-14 Blohum Rd, Dzorwulu-Accra, Ghana. The SFR will run for two months, and participants will be encouraged to take part in the process to ensure all their comments are addressed.

E.3. Summarise Feedback received, including if any changes in project design were made

The comments received from the SFR will be reviewed and if there are changes that will be required on the project design, due consideration will be made.

Revision History

Version	Date	Remarks
1.1	14 October 2020	Inclusion of Key Project Information Restructure, new headings and reorder to better match the steps a developer will follow in consultations. Removal of some non-mandatory template tables (Blind Sustainable Development Assessment). Clarification of best practice steps that are non mandatory processes, clarification of mandatory discussion points. Clarification regarding publishing names and that original evaluation forms (optional) and attendance lists (mandatory) should be separate documents. Improved clarity on Stakeholder Feedback round section and procedures for retroactive projects Provision of an accompanying Guide to help the user understand detailed rules and requirements
1.0	14 August 2017	Initial adoption